



## Are You Interested in Welcoming and Supporting a Ukrainian Individual or Family?

*Take the next steps to learn about Welcome Circles*

- ☐ For a good overview of the Welcome Circle program and process, please review the USCCB Welcome Circle Toolkit: [Welcome Circle Toolkit](#)
- ☐ Find 4 friends in or near your community who are 18 years or older to join you in forming your circle
- ☐ Identify a financial supporter
  - This sponsor will need to complete the I-134 Declaration of Financial Support AFTER a Ukrainian beneficiary has been identified
- ☐ Identify a Ukrainian individual or family:
  - You may already be connected with a Ukrainian family that you are willing to support
  - Your local parish/church may know of a Ukrainian family interested in being matched with a sponsor circle
  - If you have not connected with a beneficiary, then you can apply to be matched via Welcome.US matching portal: [Welcome Connect](#)
- ☐ To learn about and understand the role and responsibility of Welcome Circles, we recommend that each member of your Circle complete this short course: [Welcome Circle Training](#)
- ☐ **When you are ready to apply to become a certified Welcome Circle, please notify your parish/church contact and see page 2 for more**



**Thank you for joining this national effort to help Ukrainian families!**



## Ready to Form a Welcome Circle?

*You have identified 5 circle members & a financial sponsor.  
What next?*

- ☐ **Identify a Ukrainian individual or family beneficiary**
  - If you do not have a beneficiary and your local parish or organization has not identified one for your circle, then you can apply to be matched via [Welcome Connect](#)
  - **You can begin this application while you are completing the Sponsor Circle application (see below).**
- ☐ **Complete the I-134:** When you have a beneficiary match, the financial sponsor must complete the I-134 Declaration of Financial Support found here [Form I-134](#)
  - Guidelines can be found here: [FAQ and Tips for completing I-134](#)
- ☐ **Complete the Sponsor Circle application.** This link will take you to the Sponsor Circle page that will link you to all the documents mentioned below: [Sponsor Circle Application](#). Please make sure:
  - Every circle member completes the required background check.
  - At least one member of your circle completes the sponsor circle course.  
**We recommend that each member completes this helpful and short training.**
  - Complete a Welcome Plan, outlining details of how you will receive and support the newcomer(s).
  - Make sure every circle member completes the code of conduct
- ☐ **When your Welcome Plan is complete, your parish/church contact must review it carefully** to make sure you are prepared to receive and support newcomers. You may be asked to add/change information in the Plan
- ☐ Once reviewed, you can upload your Welcome Plan along with the other required documents and submit.
  - When asked to select “Umbrella Organization,” please check “USCCB”
- ☐ While you wait to be notified about certification and I-134 approval (and your beneficiary match), continue pre-arrival preparation. You might find this helpful: [Pre-Arrival Checklist](#)